

The Ballet Academy Policy Number 00-0005

Policy Title: Student Privacy & Security Policy

Approved: 5/6/2019

Last Modified: 2/17/2019

Purpose

The Ballet Academy (TBA) values the privacy of the students that it provides quality dance instruction for. This policy outlines the privacy requirements to keep TBA safe and allow instructors to provide focused quality dance instruction.

Policy

- A. Capturing Pictures and Videos of Students**
 - 1. Photography and video captures of class participants is not permitted without the express consent of the TBA Board of Directors.**
- B. Students Capturing Pictures and Videos**
 - 1. Students may bring mobile devices into the building, however mobile devices shall not be used to take pictures or videos of others in the dance studios or dressing rooms at any time.**
 - 2. Student mobile devices should be stowed away in their dressing room dance bags.**
- C. Parent/Guardian Child Observations**
 - 1. Parents are not permitted to cross the door threshold unless the class Instructor explicitly invites parents or guardians in the studio.**
- D. Leaving and Entering the Building**
 - 1. Dancers shall enter or leave the building wearing school or street clothes. Dancers should never enter or leave the building with their dance attire visible. Separate male and female dressing rooms are available within the building to change into dance attire prior to class starting. TBA desires to maintain a safe environment for all students and their families. A child entering the building with dance attire visible could put the child's safety at greater risk.**
 - 2. Parents and/or guardians shall always escort non-driving students into and out of the building. A non-driving student attempting to exit the building after class by themselves will not be permitted to leave without a parent or guardian present.**
 - 3. Driving students may ask for an adult in the building to escort them out to their vehicle for safety reasons. TBA encourages student drivers to also be escorted to their vehicles for safety reasons.**
- E. Student Privacy & Security Questions**
 - 1. Questions about TBA's Student Privacy Policy may be directed to the TBA Board of Directors.**